



Haverling

LONDON BOROUGH

LICENSING SUB-COMMITTEE BRETONS SPORTS & SOCIAL CLUB

AGENDA

10.30 am	Monday 16 July 2018	Council Chamber - Town Hall
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Members 3: Quorum 2

COUNCILLORS:

Philippa Crowder (Chairman)
Christine Smith
Bob Perry

**For information about the meeting please contact:
Richard Cursons - 01708 432430
richard.cursons@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

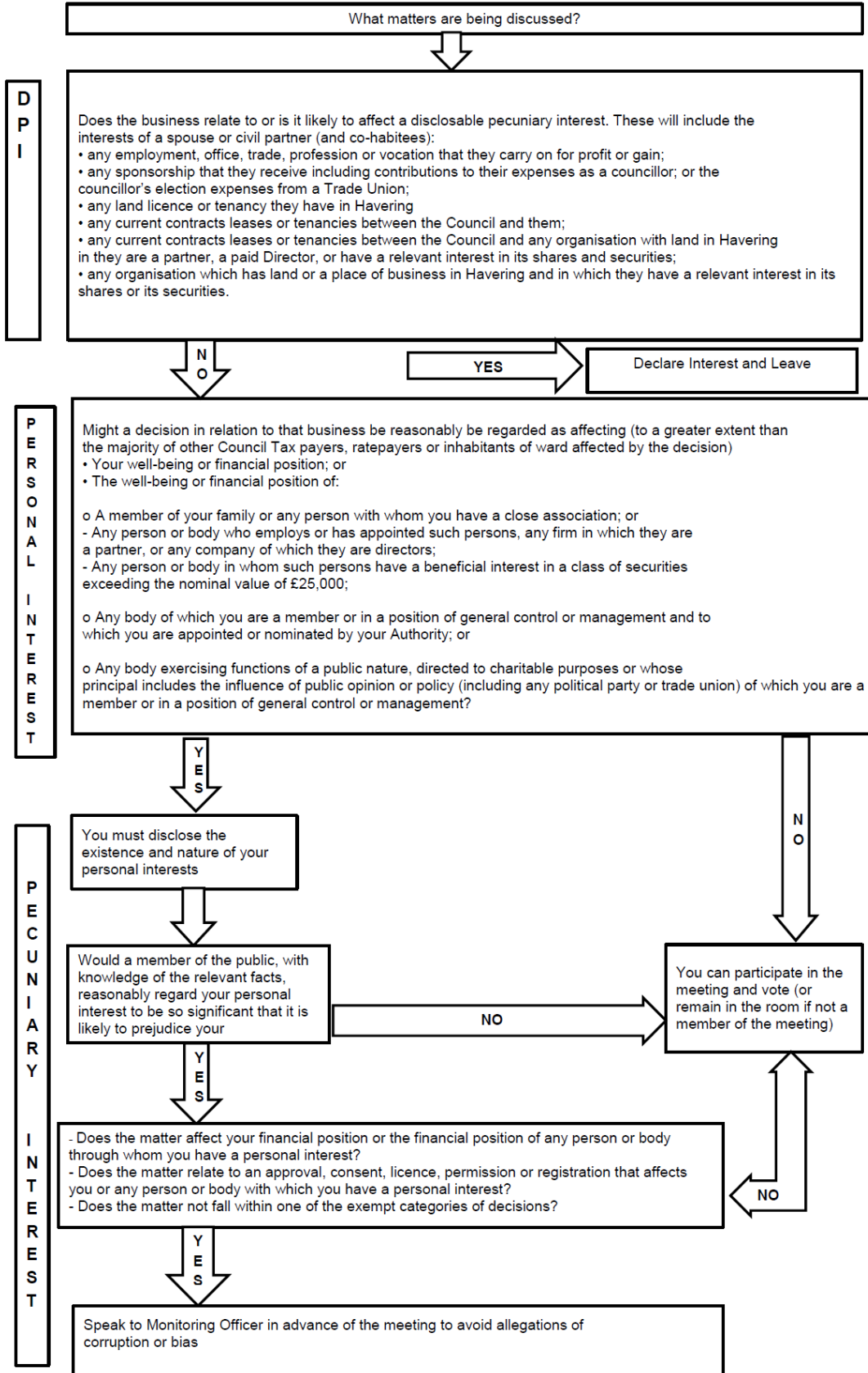
- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for the hearing – Licensing Act 2003

5 APPLICATION FOR A PREMISES LICENCE - BRETONS SPORTS & SOCIAL CLUB (Pages 7 - 38)

The application for a premises licence is made by Bretons Sports & Social Club under section 17 of the Licensing Act 2003.

Andrew Beesley
Head of Democratic Services

LICENSING SUB-COMMITTEE

REPORT

16 July 2018

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

Richard Cursons (01708) 432430

e-mail:

richard.cursons@onesource.co.uk

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.1.1 A member of the Licensing Committee will be excluded from hearing an application where he or she has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.1.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.1.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.1.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or

refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.

- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's

question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder;

Public safety;

The prevention of public nuisance; and

The protection of children from harm.

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn

the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.

8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:

- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
- that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

110. Recording of proceedings:

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

11..1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



Havering
LONDON BOROUGH

Licensing Officer's Report



LICENSING SUB-COMMITTEE

REPORT

16 July 2018

Subject heading:

**Bretons Social Club
411 Rainham Road, Rainham, RM13
7LP**

Report author and contact details:

**Premises Licence Application
Mr Conway, Licensing Officer
5th floor Mercury House
licensing@havering.gov.uk
01708 432555**

This application for a premises licence is made by Bretons Sports & Social Club under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 23rd May 2018.

Geographical description of the area and description of the building

This application is for the Hall only and does not cover the Manor House.

The premises is located on the west side of Rainham Road, Rainham. The entrance road to the premises is opposite Simpson Road.

The hall itself is located at the rear and to the side of Bretons Manor House.

The nearest domestic premises from the venue are 145 meters. The social club currently hold a Club Premises Certificate which covers the Manor House. This authorises live music, recorded music, provision for facilities for dance and the supply of alcohol.

The times that are covered are as follows,

Monday – Thursday 11:00 – 23:00

Friday 11:00 – 00:00

Saturday 09:00 – 00:00

Sunday 11:00 – 22:30

A map of the area is attached.

Details of the application

Provision of live and recorded music & Provision of anything similar to live or recorded music or performance of dance		
Day	Start	Finish
Monday		
Tuesday		
Wednesday		
Thursday		
Friday	19:00	23:30
Saturday	12:00	23:30
Sunday	12:00	22:30
Supply of alcohol		
Day	Start	Finish
Monday		
Tuesday		
Wednesday		
Thursday		
Friday	19:00	23:30
Saturday	12:00	23:30
Sunday	12:00	22:30

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the Friday 1st June 2018 edition of the Romford Recorder.

The venue has submitted 24 Temporary Event Notices between June 2016 and March 2018. Only Environmental Health and the Police can oppose a Temporary Event Notice but nothing was received from either party on each occasion.

A noise complaint was received on the 3rd June 2017 from a member of the public. A letter was sent to the venue on the 7th June 2017 from Environmental Health. The case was closed on the 31st August 2017 as there was no follow up to the complaint by the resident.

Summary

There was 1 representation against this application from interested persons.

There were no representations against this application from responsible authorities.

Legal and Public Notices

LONDON BOROUGH OF HAVERING

ROAD TRAFFIC REGULATION ACT 1984 SECTION 14(1) AND 16, PROPOSED AND MADE ORDER NOTICES
WE THE LONDON BOROUGH OF HAVERING GIVE NOTICE THAT WE PROPOSE TO MAKE THOSE RESTRICTIONS REFERRED TO IN PART 1 TO THIS NOTICE AND HAVE MADE THE RESTRICTIONS REFERRED TO IN PART 2 TO THIS NOTICE, IN EACH CASE FOR THE REASONS AND DURATION STATED (OR UNTIL THE COMPLETION OF THE WORKS - WHICHEVER IS THE SOONER) AND WITH DIVERSION ROUTES AVAILABLE.

DIPTI PATEL, ASSISTANT DIRECTOR OF ENVIRONMENT (PUBLISHED IN THE ROMFORD RECORDER 1ST JUNE 2018)

PART 1 - PROPOSED NOTICE (PROPOSED RESTRICTIONS)

TT No	Road Name and Restriction(s)	Reason	Location	Diversion Route	Duration of Works - Between:	Contact
1009	Road Closure Jutsums Lane at railway bridge	Rail Bridge inspection	Romford	Via - London Road - Crow Lane - Waterloo Road - Old Church Road - Thurlhoe Gardens	BETWEEN: 09:30 hours to 15:30 hours on 20 th June 2018 or upon completion of the event, whichever is the sooner	dean.martin@havering.gov.uk
1012	Temporary prohibition of waiting and loading, except for the footway parking bays Abbs Cross Lane on both sides between Devonshire Road and Annabel Court including the entrance road to No 20-32 Abbs Cross Lane Parkhill Close on the southern side from Abbs Cross Lane to the rear boundary of 174/176 Abs Cross Lane	Lighthouse Festival	Hornchurch	None	Friday 15th June - 16:00hrs to 22:00hrs Saturday 16th June - 12:00hrs - 20:00hrs Sunday 17th June - 14:00hrs - 20:00hrs	iain.hardy@havering.gov.uk
1011	Road closure North Street Southbound direction by Seymour Place	Anti-skid surfacing	Hornchurch	Butts Green Road, North Street one-way, Billet Lane, High Street and North Street	BETWEEN: 19:00 hours on 14th June and 06:30 hours on 15th June 2018 or upon completion of the event, whichever is the sooner	velup.siva@havering.gov.uk
1014	Temporary closure to allow for street festival in South Street , Rainham adjacent to the Mardyke Social Hall	Event on the highway Mardyke Festival	Rainham	Lowen Road, Lower Mardyke Avenue and A1306	BETWEEN: 09:00 hours and 18:00 hours on the 16th June 2018 or upon completion of the Event whichever is the sooner.	iain.hardy@havering.gov.uk

PART 2 - MADE NOTICE (CONFIRMED RESTRICTIONS)

1017	Collier Row - between Borough boundary and Hog Hill	Resurfacing	Collier Row	Both directions: Hog Hill Road, Whalebone Lane North.	BETWEEN: 9.30am to 3pm on the 5th and 6th June 2018 or upon completion of the works, whichever is the sooner	nick.wall@havering.gov.uk
1018	Chequers Road - Road Closure	Carriageway Patching	Romford	Both directions: Chequers Road, Coxtie Green Road, Dytchleys Road, Horseman Side, Goatswood Lane, Church Lane	BETWEEN: 9.30am to 3pm on the 7th and 8th June 2018 or upon completion of the works, whichever is the sooner	nick.wall@havering.gov.uk

You Can Get More Information And Make Comments About The Proposed Restrictions By Contacting The Appropriate Email Address



A13 TRUNK ROAD (NEAR PURFLEET) TEMPORARY TRAFFIC RESTRICTIONS

Notice is hereby given that Highways England Company Limited has made an Order on the A13 Trunk Road in the London Borough of Havering and the Unitary Authority of Thurrock, under Section 14(1)(a) of the Road Traffic Regulation Act 1984 because works are proposed to be executed on the road.

The effect of the Order is to authorise the overnight closure of:-

- a) both carriageways of the A13 between Wennington Interchange (A1306) and Mar Dyke Interchange (M25 Junction 30);
- b) the slip road leading to the eastbound carriageway of the A13 at Wennington Interchange (A1306);
- c) the slip road leading from the London-bound carriageway of the A13 at Wennington Interchange (A1306);
- d) the slip road leading from the eastbound carriageway of the A13 at Mar Dyke Interchange (M25 Junction 30);
- e) the slip road leading to the westbound carriageway of the A13 at Mar Dyke Interchange (M25 Junction 30).

These measures are in the interests of road safety while contractors undertake delamination surveys, carriageway and structural inspections/maintenance, drainage, electrical, and communication works, and all associated works.

It is expected that the work will last for approximately 7 days starting on or after Monday 11th June 2018. The overnight closures will take place between:

- 2200 - 0530 Monday to Thursday nights;
- 2300 - 0600 Friday nights;
- 2200 - 0600 Saturday nights; and
- 2230 - 0530 Sundays nights.

The Order will come into force on 9th June 2018 and have a maximum duration of eighteen months.

Traffic affected by the closures will be diverted via the A1306, M25 Junction 31 (A1306), and the link roads connecting the roundabout at Junction 31 (A1306) to Mar Dyke Interchange (A13).

The temporary closures and diversion routes will be clearly indicated by traffic signs when they are in operation during the works period.

M Taylor, an Official of Highways England Co Ltd. Ref: HE/SE/2018/A13/156

Highways England Company Limited, (Company No. 9346363). Registered Office: Bridge House, Walnut Tree Close, Guildford, Surrey, GU1 4LZ. A company registered in England and Wales.

For enquiries, please contact the Customer Contact Centre on 0300 123 5000 or info@highwaysengland.co.uk http://www.highways.gov.uk

NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

Notice is given that Bretons Sports and Social Club has applied for a premises licence in relation to Community Association Hall to permit the provision of the following licensable activities: **TO SELL ALCOHOL, PLAY LIVE AND RECORDED MUSIC IN THE BRETONS COMMUNITY ASSOCIATION HALL.**

Full details of the application can be inspected at the address noted below during normal business hours. A representation by any person or a responsible authority regarding this application can be made to The Licensing Authority, Town Hall, Main Road, Romford, RM1 3BD website www.havering.gov.uk

Such representation must be received in writing by **20th June 2018** clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is unlimited.

Goods Vehicle Operator's Licence

Vulcan Scaffolding Ltd of 64 Beaulay Way, Rise Park, Romford, Essex, RM1 4XH is applying for a licence to use Lower Park Farm, Lodge Lane, Romford, Essex, RM5 2NX as an operating centre for 1 goods vehicle and 0 trailers. Owners or occupiers of land (including buildings) near the operating centre who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds LS9 6NF stating their reasons, within 21 days of this notice. Representatives must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's Office.

TO ADVERTISE IN THIS NEWSPAPER PLEASE CALL OUR FRIENDLY TEAM NOW ON

0845 671 4460

ARCHANT

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RONALD STEPHEN BLAIR (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 19 Shelley Avenue Hornchurch RM14 4BT, who died on 03/11/2017, are required to send particulars thereof in writing to the undersigned on or before 10/09/2018, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

WHITE & CO
51 Alexandra Street
Southend on Sea Essex SS1 1BW
7531254





Havering
LONDON BOROUGH

Copy of Application

* required information

Form errors

Some data entered into this form is invalid. Please resolve before continuing.

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Continued from previous page...

Legal status

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable
value of premises (£)

180

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Peter Dyer

Details

Continued from previous page...

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Treasurer, Limited company, shareholder

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Continued from previous page...

Community Hall, with built in secured bar area, currently T.E.N (Temporary entertainment notices) are used for entertainment evenings, and private functions, we are currently limited, the business has had a great interest for further occasions. and therefore applying for a premises license.

The Hall is situated in its own grounds and off road, away from other dwellings, it has car parking facilities, sufficient lighting in all areas and roadway, there is a members club adjacent. The members club has been run here for a many number of years, the hall will be managed by the Community association and social club therefor to promote a continuous service to the local area

The Hall has all the safety measures, fire doors, fire alarm and extinguisher etc, fully functional male and female toilets. all alcohol will be consumed in the hall.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes

No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes

No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes

No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes

No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes

No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

singers and occasional bands with amplified speakers

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Weekends only

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New years eve 00:30

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

DJs, celebratory occasions, birthdays, weddings etc using amplified equipment

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New years eve

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

disco DJ

Will this entertainment take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

none

Continued from previous page...

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

new years eve

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start	<input type="text" value="19:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

new year eve

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Continued from previous page...

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NO

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="15:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="15:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="15:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="15:00"/>
Start	<input type="text" value="19:00"/>	End	<input type="text" value="00:00"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

mostly used by pre-school monday to Friday closed on holiday periods

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

no

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

1. The Premises shall operate as a Hall for functions and events only.
2. The CCTV installed will be in operation, covering the interior and external areas whilst open to the public. it is capable to store images up to 30 days. the cameras are operating in common areas and entrance/exit doors, a member of trained staff will on site to operate and download images and shall be provided to police or authorised council officers on request.
3. The DPS shall check that the CCTV is operational on a daily basis at weekends when functions are booked. and recorded in the incident book
4. If at any time the CCTV system is not fully operational, the licensing authority will be informed, full details of faults, repairs and inspections to be recorded in the incident book.
5. An incident book shall be kept on the premises and made available to the police or authorised council officers.
written incident records as follows
(a) CCTV faults and repairs, (b) any complaints, (c) all crimes reported. (d) any refusal sale of alcohol, (e) any incidents of disorder. (f) Lost and found property, (g) any ejections or refusal of entrance of customers.
6. No bottle or glasses of drinks to be taken off the premises.
7. Challenge 25 shall be implemented, as the proof of age.
8. all staff and stewards to be trained on introduction and every 6 months thereafter. training shall include identifying persons under 25 and making a challenge, acceptable proof of age and checking it, and to record in the incident book of any refusals, proxy sales and to avoid conflict & responsible alcohol retailing.
9. no delivery of products or rubbish removals between the hours of 20:00 and 08:00
10. no music to be played outside the premises.
11. all doors to be kept closed whilst amplified music is played. excepting to entering or leaving the premises.
12. Written training records shall be kept for all staff members and made available on request, to police and authorised council officers
13. No persons under 18 to consume alcohol or enter the premises whilst intoxicated at all times.
14. smoking areas, sufficient containers to be provided, for cigarette ends.
15. staff or stewards to observe internal and external areas at regular intervals.
16. notices to be prominently displayed by the entrance and exit doors and in the bar area, for example:
That CCTV and challenge 25, are in operation.
Please be quiet on leaving the premises.
The opening and closing times of the premises
No bottles or glasses to be taken outside
Please respect residents, leave safe and quietly
17. A written booking form to be completed and signed by the hirer at least 72 hours of the start of the booking. it must include clauses prohibiting alcohol brought into the premises by hirer or guests at any time and prohibit alcohol being given to or consumed by any child or persons under the age of 18. these clauses must be applied at all times. the booking form must also state clearly that management shall reserve the rights to cancel the booking or ask those breaching the clauses to leave immediately
18. The full capacity is 250, we adhere to this limit of guests and staff.

Continued from previous page...

b) The prevention of crime and disorder

The presence of recorded CCTV is in the Hall and surrounding areas outside, with trained staff to operate if required, also car park coverage which is monitored by the local authorities.
committee members or stewards are in attendance at all times, all areas internally and externally are checked at regular intervals.
we do not entertain teenage parties, 21's and over to minimise large groups of teenage misbehaving.
all windows are looking out to secured areas, the rear of the premises overlooks the playing fields, these are secured by electrical metal blinds.
The hall has a full functional alarm system, to witch is monitored 24 hrs by a central control

c) Public safety

The interior and external lighting in the area is fully illuminated, all doors are fitted with safety glass the area is policed to ensure everyone has left the premises and areas. we ask for everyone to be sensible quiet and safe when leaving the premises
Adhere to attendance limit to promote public safety.
First aiders and first aid box on premises during operational hours
Bottles, glasses are collected on regular intervals to prevent breakages
a fire alarm system on the premises. designated fire assembly points
all fire doors are unlocked and operational by push bar whilst the hall is occupied
Fire exit signs displayed.

d) The prevention of public nuisance

The premises are off road and away from the main road, and dwellings, therefore eliminates any noise pollution, again the guests are asked to leave quietly,
Areas cleaned internally and externally during and after functions.
any gathering of youths within the area are monitored and asked to leave. or police presence will be applied.
prevention of alcohol outside, no off sales are of alcohol is promoted nor will any drinks promotions be entertained.
smoking areas are outside adjacent to the hall/ Manor House
The Manor house, members club, Has been operating for many years and are proud that no severe incidents have occurred

e) The protection of children from harm

there must be NO sale of Alcohol to minors "challenge 25" is displayed and carried out by staff and stewards.
all staff are trained to prevent the sale of alcohol to under 18's and anyone intoxicated.
No alcohol to be taken off the premises.
No unaccompanied minors to be allowed on the premises
No minors near or around the bar area.
We ask the Adults to be responsible for the children in there care, and secure their safety. however as stewards we will be responsible to prevent them from harm.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

OFFICE USE ONLY

Applicant reference number	Bretons Community Hall
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

< Previous [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

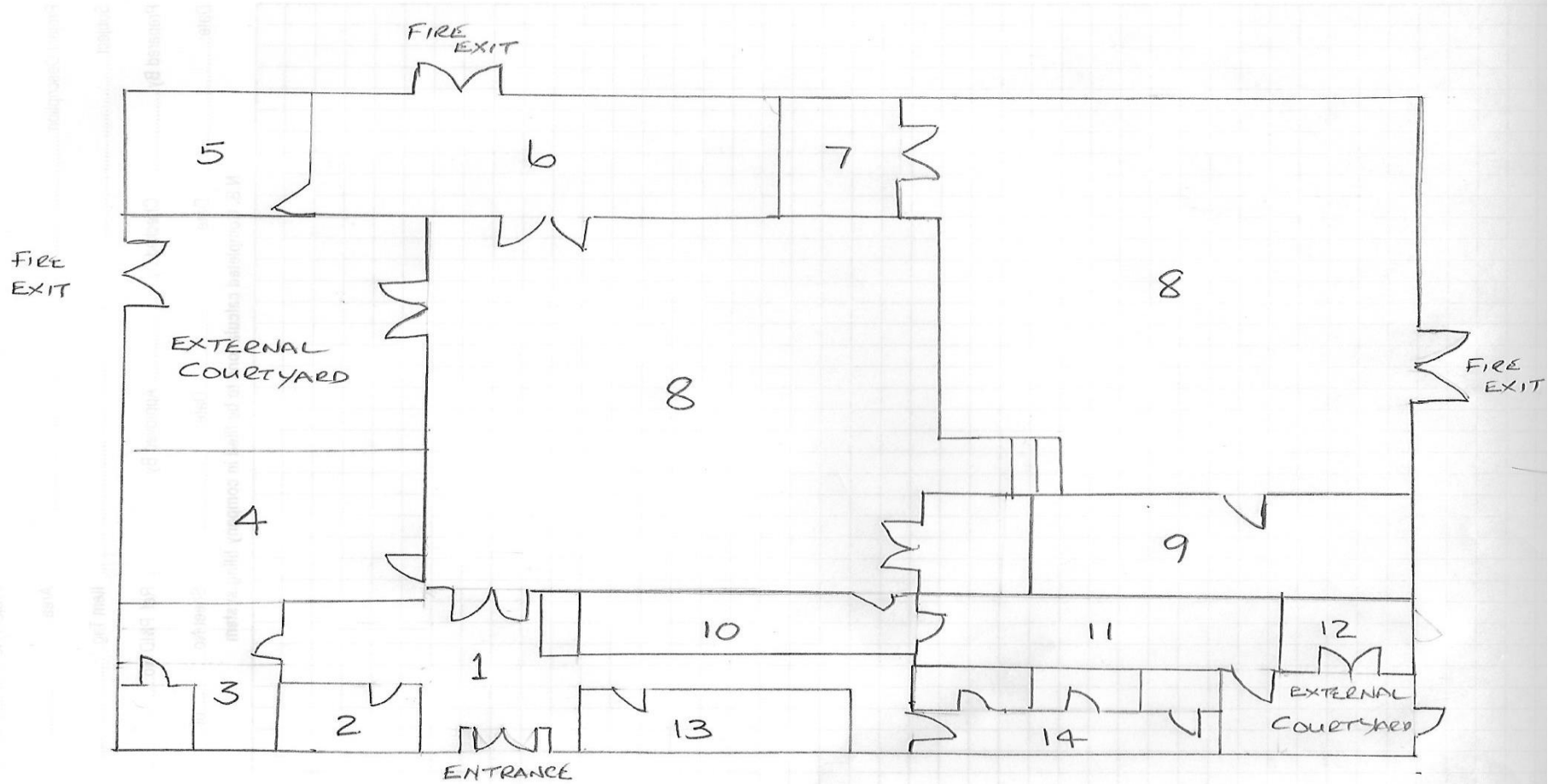
Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



Community Hall

Plan Key

- | | | | | | |
|-------------------|----------------|-----------------|-----------|-----------------|------------------|
| 1. Entrance Lobby | 2. Cupboard | 3. Male Toilets | 4. Office | 5. Storage Room | 6. Kitchen |
| 7. Storage Room | 8. Social Area | 9. Storage | 10. Bar | 11. Bar Storage | 12. Boiler House |



Havering
LONDON BOROUGH

Map of the area

por Recreation Centre





Havering
LONDON BOROUGH

Interested Party

Jane West
Chief Operating Officer

London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BB

Licensing Section
Mercury House
RM1 3DS

t: 01708 431994
e: jane.west@havering.gov.uk
text relay: 18001 01708 434343
Date: 20th June 2018

www.havering.gov.uk

Dear Sir

Objection to license application - Bretons Sports and Social Club, 411 Rainham Road, Rainham RM13 7LP

I am writing on behalf of Havering Council to object to the application from the Bretons Sports and Social Club to become a licensed premises.

The Council owns the Bretons Manor House and it is occupied by the Bretons Community Association without a formal lease. The Community Association, a charitable organisation, appear to be proposing to sub-let some of the space it occupies to the recently established Bretons Sports and Social Club and it is the Sports and Social Club which is applying for the licence. There has been no discussion between the Bretons Community Association and the Council as the owner of the premises in relation to these plans.

The objections that the Council wishes to raise are in relation to the following licensing objectives:-

- 1 Public Safety
- 2 The Prevention of Public Nuisance.
- 3 The Protection of Children from Harm

As the application says, the Manor House is currently used as a Pre-School nursery. In addition, the site is used for children's football leagues, model aeroplane flying and archery. The suitability of using a Pre-School site effectively as a licensed evening venue after hours is, at the least, questionable.

The application cites that there is a fire alarm on site with a central control but this is an issue of contention between the Council and the Community Association. The alarm belongs to the Council. The Council has been trying to improve the fire safety on site but this has been met by resistance by the Community Association who do not appear to understand their obligations in law to public safety. The plans set out in the license application for mitigating action to ensure safety on the site while laudable (the provision of stewards, staff training) are not considered to be achievable by the Community Association/newly created Sports and Social Club. Their expertise in running a licensed evening venue is not detailed in the application. What previous experience does the applicant have in running licensed premises?

The addition of CCTV to the Manor House would require the Council's consent as owner which has not been requested and therefore will not be in place by 1 July 2018. The suggestion that the Council will take responsibility for monitoring the car park CCTV is entirely erroneous and not based on any agreement. These issues demonstrate the unprofessional nature of this application.

In summary, the Council's objection to this application is that:

- The application demonstrates the unprofessional basis that the Community Association/newly formed Sports and Social Club operates on and questions if the organisations can be trusted with Public Safety
- There has been no noise assessment in relation to the likely public nuisance the new planned activities will create on the site
- There has been no traffic impact assessment in relation to the site, particularly at weekends when it is heavily used for other activities, mainly involving children for whom traffic can be a hazard
- No consideration has been given to the conflict between the proposed uses and the current use with children in the nursery, children playing football and doing other sport at weekends and the obvious child protection issues this raises.

There are a number of questions this application raises:-

- Who will do the staff training?
- What types of alcohol will be sold and at what strengths?
- Will there monitoring of the smoking areas?

These are major concerns which go unanswered in the operating schedule and in those circumstances the licensing authority should refuse this application.

Yours sincerely

Jane West
Chief Operating Officer